

2023 SMSF Tax and audit Checklist of what to provide to your accountant.

All statements must be dated from 01.07.2022 to 30.06.2023

Bank Account Documentation

Bank Statements: Every page of your statements for the period as highlighted above.

Loan statements; Every page of your statements for the period as highlighted above.

Term deposits: all withdrawals, renewals and interest for the period as highlighted above.

A list of all cheques written, who to and relevant invoices

Rental Property Documentation

All documentation (examples below) for the period as highlighted above.

Examples: Repairs and maintenance invoices, Strata levies, Landlord Insurance

Land Rates, Water Rates, Land Tax

Property Title Searches if not previously provided

Depreciation Schedule

Rental Income statement for the period of as highlighted above.

Full details of purchase of new investment properties, and sale details

Solicitor's settlement statement

Contract of purchase or sale

Documentation showing Market Value of the property as at **30.06.2023 (required every 3 years)**

Buy/Sell Shares, cryptocurrency gold etc. documentation

Full reports e.g Tax Statement, Portfolio Valuation for the period as highlighted above.

Copies of all share Buy & Sell contract notes.

Managed funds/EFT's/ Wrap Account statements, including annual tax statement

"Notices of Dividends" received" (Normally 2 dividends received each year for each type of share held

Demergers/takeovers/capital returns/share splits or any other transactions for your investments

Details of Linked Market Services & or Computershare security holding details: SRN/HIN/Holder #

Documentation showing Market Value of all investments as at **30.06.2023**

Every transaction relating to cryptocurrency, buy/sell/send and receive. Your Crypto exchange

should have reports for this, including gains and losses

CSV file from your Cryptocurrency Account, such as order history and Send and Receive transactions

Other Important Documentation

Signed Auditor Engagement and Representation letters

Copy of your Investment Strategy for current/future years -updated if needed

Life Insurance paperwork - Ensuring the Policy holder is the name of the SMSF.

Documents to support contributions (employer and/or member) received for period

(e.g. Employer remittance advices, fund trustee minutes

Rollover Benefit statements from other superannuation funds

Pension minutes, letters and pension amounts and start dates, and tax and preservation amounts

Any minutes of meetings held for the financial year period of

If new to The A Firm, Last years Financials and tax return



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