Your One-Stop-Shop for all your Business & Financial needs

The Firm FINANCIAL SOLUTIONS GROUP

2017 Checklist of what to provide for Self Managed Superannuation Funds

- **Copy of your Investment Strategy for 2017**
- **Rollover statements from other superannuation funds**
- **Bank Statements:** **Every** page of your statements for the full year e.g. **01.07.2016 to 30.06.2017**.
  Also the bank statement for the month of July 2016 with cheque and deposit details.
  Cheque butts and deposit books, or a list of the cheques written & deposits made
- **Term Deposit:** Copies of all new term deposits, all withdrawals and interest for the period 01.07.2016 and 30.06.2017
- **Rental Properties (all documentation for the period: 01.07.2016 to30.06.2017)**
  Annual Agent statement
  Rates & Water notices
  Insurance premium notices
  Repairs and maintenance invoices
  Strata levies/ Body corporate invoices
  Depreciation Schedule
- **Full details of purchase of new investment properties, and sale of any investments**
  Solicitor's settlement statement
  Contract of purchase or sale
  Deposit details, where did this come from, personal funds etc.
- **Loan Statements:** Loan statements for full year e.g. 01.07.2016 to 30.06.2017
- **Shares:** Copies of all share Buy contract notes
  Copies of all Sell contract notes
  Copies of all managed fund statements
  Copies of "Notices of Dividends' received" (Normally 2 dividends received each year for each type of share held
- **Copies of all demergers/takeovers/capital returns/share splits or any other transactions for your investments**
  Details of Linked Market Services & or Computershare security holding details: SRN/HIN/Holder #______________
- **Copies of all investments held, with market value as at 30 June, 2017**

Details/Notes on any unusual items or events in the year, please note them below:

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